

# ACCEPTABLE USE POLICY

ASEAN-Korea HPC Facility in Indonesia (AKF)

*Agreement for users of the facility*

Please read this Acceptable Use Policy (AUP) carefully. It sets out the terms on which you may use the ASEAN-Korea HPC Facility in Indonesia (AKF)—its computers, storage, network, software, and support. You must accept this AUP before your account is activated, and you agree to it each time you use the facility. If you do not agree, you may not use the AKF. This AUP forms part of, and is governed by, the General Policy on AKF Utilization.

## 1. Your account and credentials

- Your account and credentials (SSH keys, tokens, passwords, MFA) are personal to you. You will not share, lend, or transfer them to anyone.
- You will use only your own account, keep your credentials secure, and keep multi-factor authentication enabled.
- You will tell the helpdesk immediately if your credentials are lost, exposed, or you suspect someone else has used your account.

## 2. What you may use the facility for

You may use AKF resources only for the peaceful scientific research, education, or non-commercial innovation described in your approved project, and only within the resources and time period allocated to that project.

## 3. What you must not do

You will not:

- Share, transfer, or use anyone else's account or credentials.
- Use the facility for anything other than your approved project, or for commercial production work or services.
- Mine cryptocurrency, or use the facility mainly to consume resources for outside gain.
- Do anything unlawful, or store or process illegal content.
- Create or spread malware, or attack, scan, or try to gain unauthorized access to any system, on or off the AKF.
- Bypass, or try to bypass, the job scheduler, quotas, isolation, accounting, or security controls.
- Work towards weapons or other clearly harmful dual-use outcomes, or breach export-control or sanctions rules.
- Process personal or sensitive data without the required legal basis and ethics approvals.
- Run heavy computation on the login nodes, or otherwise spoil the shared service for other users.

## 4. Fair use of shared resources

- Submit your work through the batch scheduler and stay within your quotas and queue limits.

- Do not monopolize shared resources; respect fair-share scheduling and storage purge rules.
- Use the login nodes only for editing, compiling, managing jobs, and light pre/post-processing.

## 5. Your data

- You are responsible for the legality, safety, and content of your data, and for having the right to use it.
- You will comply with Indonesia's Personal Data Protection Law and the data-protection law that applies to you, and will minimize and, where possible, anonymize personal data.
- AKF storage is for active computation, not archiving. After your project ends, you keep data-management access for three (3) months to move your data out; after that, your project data is deleted.
- You keep the intellectual property in your results; the AKF claims no ownership of them.

## 6. Software and licenses

- You will hold valid licenses for any proprietary software you run and comply with open-source license terms.
- Software you install must not breach licenses, security rules, or export controls.

## 7. Security

- You will follow all security rules the facility sets.
- You will not try to access data or accounts you are not authorized to use.
- You will report any suspected security problem to the helpdesk without delay and cooperate with incident response.

## 8. Acknowledging the facility

You will acknowledge the AKF in any publication, thesis, report, dataset, model, or software that it helped produce, using this statement:

*"We acknowledge the ASEAN-Korea HPC Facility in Indonesia for providing the computational resources that enabled this research."*

You will report your resulting outputs to the AKF through the utilization platform.

## 9. Monitoring

The AKF records and monitors use of its systems for security, accounting, and operations. By using the facility, you acknowledge this monitoring, which is handled in line with applicable data-protection law and used only for legitimate operational, security, and reporting purposes.

## 10. If you break these rules

If you breach this AUP, your access may be suspended immediately to protect the facility and other users, and you may face graduated sanctions—a warning, reduced or withdrawn allocation, and, for serious or repeated breaches, termination of access and

exclusion from future use. Unlawful activity may be referred to the relevant authorities. You may appeal a decision within 15 working days.

## 11. Declaration

By accepting this Acceptable Use Policy, I confirm that:

1. I have read, understood, and agree to this AUP and the General Policy on AKF Utilization;
2. I will use AKF resources only for my approved project, lawfully, and within my allocation;
3. I will keep my credentials personal and secure and report any security concern promptly;
4. I understand that misuse may lead to suspension, sanctions, and referral to the authorities.

*Acceptance is normally made digitally through the AKF utilization platform, which records your identity, the AUP version, and the date. Use the block below for a written signature.*

**I confirm that I have accepted this Acceptable Use Policy and will comply with it.**

Name and Signature: \_\_\_\_\_ Date: \_\_\_\_\_